### A website in minutes!

Now everyone can have their own website, it couldn't be easier...



#### **Features**

- Simple & easy to use
- No software installation
- Extensive help guide
- A website that you can update yourself
- Add, edit and delete pages
- Choose from a range of professional templates
- Add your own files and images
- Built in blog, photo gallery and message forum

# A low cost solution that can easily grow into a major website

No hosting or complicated software installation, just sign up and off you go! Your site will be LIVE in minutes.

Choose from a range of professionally designed templates, upload images, music and documents to your site with just a few clicks.

Manage your own website with no programming experience, add, edit and delete pages and folders easily. Change your website content whenever you want!

The browser based system means that you can manage your site via any Internet browser linked to the Internet!

A website for everyone that's powerful and easy to use.

## **Summary Features**

Add, edit and delete pages and folders easily

Change your website content whenever you want!

Anyone familiar with Microsoft Word can add text, images, files and tables

Insert images and link to files

**Automatic menus** 

Upload images, Word, Excel, PDF and mp3 files

Publish, add, edit and delete unlimited news items

Create links pages

Create newsletter and send to your subscribers

Change your website template whenever you want

Add your own custom logo

Search engine tools

Extensive help guide

Blog/journal

Online photo gallery

Message Forum

Shop/ Ecommerce (optional extra)

## a website in minutes

## **Web Pages**

Manage your own website with no programming experience, add, edit and delete pages and folders easily. Change your website content whenever you want!

- Maintain your own website content
- Add unlimited pages and folders easily
- Edit and delete
- Publish or hide pages
- Anyone familiar with Microsoft Word can add text, images, files and tables
- Insert images and link to files
- Re-order your pages
- Roll back to a previous page version if you make a mistake
- Choose from a range of text layouts
- Automatically generated sitemaps
- Menu "fly-out" navigation automatically generated

#### **Your Account**

See at a glance which packages you are subscribed to and choose from a range of optional extra features. View a contact log of all correspondence.

## Media Manager

You can upload images, music and documents to your site with just a few clicks.

- Upload images, Word, Excel, PDF and mp3 files
- Create a page of links to download files
- Perfect for upload of e-books, forms and manuals
- Store songs so you can play music on other pages

### **News Admin**

Create new articles to keep your visitors informed and to keep your content new and fresh.

- Publish a series of articles or journal entries
- Post announcements, updates and alerts
- Publish, add, edit and delete unlimited news items

## **Links Pages**

You can add links to pages both within your website and to other sites

- · Link to your favourite website
- Add headings and descriptions to the links
- Facility to upload an image for each link
- · Publish or hide links

#### **Newsletters**

Keep your visitors informed by sending emails newsletters.

- Create newsletter templates and send to newsletter subscribers
- Allow website users to subscribe and unsubscribe to newsletters
- Send test newsletters

#### **Forum**

A bulletin board is an online discussion group; a way of posting messages, comments and questions for other members to respond to. It is a way of facilitating discussion between the members of your community.

#### Blog

A blog is the best way to share your ideas, communicate, rant and rave, publish thoughts and write about topics.

A 'blog' is slang for 'Web Log' which is basically an on-line journal. You post an entry via a web-page, this entry then gets added onto the website where visitors can read it. They generally attract a lot of interest and incoming links which can increase the number of visitors to your web site.

#### **Templates**

Change your website template whenever you want, choose from a range of professionally designed templates.

- Change your website template whenever you want
- Add your own custom logo
- Change your navigation; alter the look and feel and reorder the navigation
- Change the menu colour, font, size, style, and much more

#### **Photo Gallery**

A photo gallery is the best way to share and display your photos and images.

Your photos can be shared with customer, friends, family and colleagues. You can create albums, add images, write captions and view your images in different sizes.

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## **Site Settings**

Change global settings for your site, including page titles, and meta tags and navigation options.

## **Help & Support**

- How to Guides text guides covering top tips, quick start guides and specific topics
- Help Movies visual guide on how to use the system
- FAQs frequently asked questions about the system
- Walkthroughs these hand hold you through common tasks in the system

#### **Extras Tools**

- Online shop (optional extra)
- Contact form

## **Search Engine Friendly**

- Pages can be indexed by all major search engines
- Define custom META tags and page titles
- Search engine friendly URLS
- · Sitemaps are automatically generated
- Site can be produced in XHTML code